



ERIC GARCETTI  
MAYOR

September 29, 2021

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: Fiscal Year 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) Grant Modifications and Reappropriations (Council File No. 18-0151)

Dear Honorable Members:

Transmitted herewith for City Council consideration and grant modifications and reappropriation of funds for the Fiscal Year 2016 Program to Prepare Communities for Complex Coordinated Terrorist Attacks (CCTA) Grant from the U.S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). The CCTA projects outlined in this report were approved by the Grantor on July 2, 2021, and this request continues to fund these projects through the end of the grant performance period, May 31, 2022.

*Budget Modifications*

Due to cancellation of CCTA training courses in 2020 due to the COVID-19 pandemic, the CCTA grant program received returned funds from the Anaheim Police Department (APD) in the amount of \$45,972.89. This amount was approved for modification by the grantor as detailed below:

*CCTA Final Report*

The CCTA grant program will contract with a vendor to provide services in developing a culminating final report to review all grant planning, training, and exercise activities related to the program. This report will provide a complete reporting of grant activities and recommendations for further actions as needed. Additionally, the report will include survey and analysis of capability gaps with the conclusion of the grant program. \$20,000 of returned funds from APD and cost savings from supplies in the amount of \$6,288.92 will be utilized to fund this report.

The Mayor's Office requests authority to contract with a vendor to research and develop a culminating final report to review CCTA activities in an amount not to exceed \$26,288.92.

*CCTA Final Workshop*

As approved by the grantor, the CCTA grant program includes a culminating workshop to present findings and recommendations for whole community responses to CCTAs. The Mayor's Office will utilize \$25,972.89 in returned funds from APD and \$20,408.38 in previously approved workshop funds to conduct this final workshop.

The Mayor's Office is requesting authority to contract with a vendor to plan and deliver the CCTA final workshop in the amount of \$46,381.27.

Reappropriations

*Los Angeles Police Department*

The Los Angeles Police Department continues to support CCTA grant activities in planning, training, and exercise. The Mayor's Office is requesting a total of \$17,288.25 be reappropriated for continued staff support for CCTA grant program projects.

*Mayor's Office*

The Mayor's Office is requesting a total of \$9,454.68 be reappropriated for continued staff support for CCTA grant program management and administration.

**Recommendations**

IT IS, THEREFORE requested that the City Council:

1. AUTHORIZE the Mayor, or designee, to:
  - a. Modify the existing grant budget for the FY16 CCTA grant by reallocating funds between projects and conducting the necessary fiscal transfers as described within this report;
  - b. Negotiate and execute a contract with a vendor to develop a final grant report for the Complex Coordinated Terrorist Attack grant, for a term of up to 12 months within the FY 2016 CCTA grant performance period for a contract amount not to exceed \$26,288.92, subject to the approval of the City Attorney as to form; and
  - c. Negotiate and execute a contract with a vendor to plan and conduct a final CCTA grant workshop to deliver final products and recommendations for regional use for a term of up to 12 months within the FY 2016 CCTA grant performance period for a contract amount not to exceed \$46,381.27, subject to the approval of the City Attorney as to form;
2. AUTHORIZE the Controller to:
  - a. Transfer and create new appropriations within Fund 60H/46, CCTA 16, as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Acct No.</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46P668	Partner Jurisdiction	\$45,972.89
60H/46	46P946	Grant Management and Administration	\$6,288.92
60H/46	46S299	Reimbursement of General Funds	\$1,838.87
60H/46	46T170	LAPD	\$17,288.25
60H/46	46T299	Reimbursement of General Funds	<u>\$7,615.81</u>
Total			\$79,004.74

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Acct No.</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46P304	Contractual	\$26,288.92
60H/46	46P946	Grant Management and Administration	\$25,972.89
60H/46	46V146	Mayor	\$2,995.27
60H/46	46V170	LAPD	\$17,288.25
60H/46	46V299	Reimbursement of General Fund	<u>\$6,459.41</u>
Total			\$79,004.74

- b. Transfer appropriations from Fund 60H, Department 46, FY16 CCTA Grant, to the General Fund to reimburse CCTA-related expenditures as follows:

TRANSFER FROM:

<u>Fund/Dept.</u>	<u>Acct No.</u>	<u>Account Name</u>	<u>Amount</u>
60H/46	46V146	Mayor	\$2,995.27
60H/46	46V170	LAPD	<u>\$17,288.25</u>
Total			\$20,283.52

TRANSFER TO:

<u>Fund/Dept.</u>	<u>Acct No.</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed	\$2,995.27
100/70	001092	Sworn Overtime	<u>\$17,288.25</u>
Total			\$20,283.52

3. TRANSFER up to \$6,459.41 from Fund 60H, Account 46V299 to Fund 100, Department 46, Revenue Source 5346, Related Cost Reimbursement for Grants, for reimbursement of grant-funded fringe benefits.
4. AUTHORIZE the Controller to transfer cash from Fund 60H/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City

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Departments, subject to the approval of the Mayor's Office of Public Safety; and

5. AUTHORIZE the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Garcetti", with a horizontal line extending to the right.

ERIC GARCETTI  
Mayor

EG:eh